

Safety Committee Minutes

September 19,2018

1:00 – 2:00 pm

Building 16, Room 211

Attendees:

- Dawn Barth – Emergency and Risk Management Coordinator
- Amanda Blunt – Human Resources
- Joe Bowles – Chemical Hygiene Officer
- Elaine Eiler-Mough- Mary Spilde Center
- Jennifer Hayward – Director of Facilities Management and Planning
- Luis Maggiori – Facilities Management and Planning
- Marleena Pearson – Safety Committee Chair
- JennieLynn Scott – Classified Representative
- Nancy Schwoerer – Classified Representative

1.Approval of Minutes

June Minutes Approved

2. Introduction of new Chemical Hygiene Officer

- Welcome to Joe Bowles

3. Issues, Concerns and Discussions

- Mary Spilde Center Courtyard boards are loose and are a trip hazard. In addition the plants are dry and dying. Fire hazard.
- Benefit fair will be on Oct 30th this year.

3. Action Items			
WHAT	WHO	BY WHEN	STATUS
Eye wash stations needed to be “run” once a week to insure they are functioning properly	Hayward	On going	Need to identify other eye wash stations and see who is doing the test.
Crack and loose plate SW corner of Center	Hayward		Scheduled to be done by Nov.
Fire curtain tests this summer for safety	Barth		Will talk to Hayward or Richardson

4. Accident and Incident reports

FY19-1	PS	ankle	Previous injury
FY19-2	IT	Trip/abrasion	Repaired
FY19-3	LearningGrd	Bruise	Use more caution

Next meeting in October