

## Safety Committee Minutes

October 17, 2018

1:00 – 2:00 pm

Building 16, Room 211

### Attendees:

Dawn Barth – Emergency and Risk Management Coordinator

Amanda Blunt – Human Resources

Joe Bowles – Chemical Hygiene Officer

Grady O'Connor- Faculty Representative

Marleena Pearson – Safety Committee Chair

Carly Policha – Faculty Representative (Health Clinic)

Mark Richardson – Facilities Management and Planning

JennieLynn Scott – Classified Representative

Wendy Simmons – Employee Wellness Coordinator

### 1. Approval of Minutes

September Minutes Approved

### 2. Announcements

- Great Shakeout this week. 10:18 on 10/18
- Health Promotion Fairs will be held on campus October 24, 26, 30 and Nov 2<sup>nd</sup>.

### 3. Issues, Concerns and Discussions

- Glass slide cover pieces are being found in the trash in biology labs.
- Bowles will discuss with the Dean.
- Need clarification of bloodborne policy with regard to McKenzie Willamette Hospital.
- Barth will meet with Dr. Jarrell to discuss

4. Action Items			
WHAT	WHO	BY WHEN	STATUS
Eye wash stations needed to be "run" once a week to insure they are functioning properly	Hayward	On going	Need to identify other eye wash stations and see who is doing the test.
Crack and loose plate SW corner of Center	Hayward		Scheduled to be done by Nov.
Fire curtain tests this summer for safety	Barth		Curtains are being replaced. Will evaluate locations where floor needs to be marked for safety.

<b>4. Action Items</b>			
<b>WHAT</b>	<b>WHO</b>	<b>BY WHEN</b>	<b>STATUS</b>
Check bldg. to plans for egress on 2 <sup>nd</sup> floor if stairs are unavailable due to prior exit being blocked.	Richardson		
Follow up on slide disposal. Possibly add sharps containers.	Bowles		

5. Benefit Fair

- Ideas were brainstormed for the team table. Decision was made to have a safety carnival.
- Employees will roll the dice for chances to win prizes.
- All committee members will send 7 questions to Barth to be organized into 6 categories.
- Barth will seek donated prizes.

**Next meeting moved up a week to 14 November.**