

**Safety Committee Minutes**

**May 16, 2018**

**1:00 – 2:00 pm**

**Building 16, Room 211**

**Attendees:**

Barbara Dumbleton- Chair. Classified Representative  
Dawn Barth – Emergency and Risk Management Coordinator  
Amanda Blunt – Human Resources  
Elaine Eiler-Mough – Downtown Academic Campus  
Kevin Lewis - CHO  
Grady O’Connor – Faculty  
Marleena Pearson – Classified representative  
JennieLynn Scott – Housekeeping  
Nancy Schwoerer – Classified  
Wendy Simmons – College Wellness Coordinator

**1. Approval of Minutes**

April Minutes approved

**2. Announcements**

- Jace Smith is currently on leave and the Public Safety Director position will be opening up.
- There will be a life flight drill on campus on May 17<sup>th</sup> from 7:00-8:00pm. It will include participants from CERT, Lane county search and rescue, and students from our EMT and paramedic programs

**3. Issues, Concerns and Discussions**

- Concerns about the dead limbs on trees on the southern property line. Worry that they will be a fire hazard.

<b>4. Action Items</b>			
<b>WHAT</b>	<b>WHO</b>	<b>BY WHEN</b>	<b>STATUS</b>
Eye wash stations needed to	Hayward	On going	Need to identify other eye

<b>4. Action Items</b>			
<b>WHAT</b>	<b>WHO</b>	<b>BY WHEN</b>	<b>STATUS</b>
be "run" once a week to insure they are functioning properly			wash stations and see who is doing the test.
Crack and loose plate SW corner of Center	Hayward		
Fire curtain tests this summer for safety	Barth		Will talk to Hayward or Richardson
Lights after performances	Barth		Can timers be adjusted
Inspect HVAC area in 16	Barth		Can FMP do this?

#### **5. Accident and Incident reports**

FY18-43	FMP	Cut	Cover clamp. Suggest sanding edges
FY18-44	HPEA	Shoulder	Irritated previous injury
FY18-45	Dental Clinic	Lowback	Training on assisting patients coming

#### **6. Policy**

- Reviewed facilities council policy. Questions on enforcement. Who will track accountability. Notifications. Not sure it is a safety committee issue.

#### **7. New Chair nomination**

- Marleena Pearson was nominated and seconded.
- None were opposed.
- Welcome to Marleena.
- Barth will make email notifications switch.