

Safety Committee Minutes
June 8, 2016
1:00 – 3:00 pm
Building 16, Room 211

Attendees:

Dawn Barth – Emergency and Risk Management Coordinator
 Sharon Daniel – Human Resources Manager
 Barbara Dumbleton- Chair. Classified Representative
 Jennifer Hayward – Facilities Management Planning
 Don Hein – Management Representative KLCC
 Mark Richardson – Facilities Management Planning
 Jennie Lynn Scott-Classified Representative
 Wendy Simmons- Wellness Coordinator
 Todd Smith – Facilities Management and Planning
 Mike Sims – Recycling coordinator

1. Approval of Minutes

May minutes approved

2 Announcements

- Hayward reported that the Hazard Communication Plan has been updated and is on COPPS. There has also been ongoing training for departments in the new online system.
- Facilities council has suggested a few edits to the utility cart plan before it is implemented.
- Barth reported a new AED has been installed in building 10. Smith recommended it be included in all future building improvement plans.

1. Scott reported that the decorative wood wall in Center has nails sticking out of it that could be a hazard.

3. Action Items

WHAT	WHO	BY WHEN	STATUS
S3 safety training	Daniel		Need more processing. Daniel working with Stone. Could be due to more unsupervised responsibility than in the past.

4. Issues and Concerns

- Lewis reported UO has requested to borrow radioactive materials for the summer. Currently not policy in place regarding this. Committee recommends against this.
- Scott asked if A/C can be left on later in buildings for those that work the later shifts. Summer temperatures are resulting in high temps in the buildings.
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5. ACCIDENT/INCIDENT REPORTS: Will be sent separately

No Meeting in July.