

Safety Committee Minutes

January 16, 2019

1:00 – 3:00 pm

Building 16, Room 211

Attendees:

Dawn Barth – Emergency and Risk Management Coordinator

Amanda Blunt – Human Resources

Jennifer Hayward-Facilities Management and Planning.

Carly Policha – Faculty Representative, Health Clinic

Luis Maggiori- Sustainability

Grady O'Connor – Faculty Representative

Marleena Pearson – Safety Committee Chair

Nancy Schwoerer–Classified Representative

JennieLynn Scott – Classified Representative

Wendy Simmons – Employee Wellness Coordinator

1.Approval of Minutes

December Minutes Approved

2. Announcements

- Barth reported that we were notified of a complaint of some work areas in bldg. 6. It was received before the holidays and FMP as well as Arts Division staff immediately responded. We were able to submit our responses to OSHA in a timely manner. There were some areas that needed improvements and they have been implemented. Most of it was “housekeeping” type issues. The departments have implemented improvements. OSHA was satisfied with all responses and corrections and no citations were issued.

3.Issues, Concerns and Discussions

- Scott reported that there have been instances of people hiding near the buses parked in the lot near bldg. 13. We should consider if this is the safest place to park them. There are staff and students leaving near that area late at night.

4. Action Items			
WHAT	WHO	BY WHEN	STATUS
See if there is a product that can be used to keep handrails from freezing over.	Hayward		Hayward researched it and there is not anything found.
Send notice to Weekly to notify FMP if freezing conditions spotted on campus	Pearson		In process
Check bldg. to plans for egress on 2 nd floor if stairs are unavailable due to prior exit being blocked.	Richardson		Rooms are 214 and 220 in bldg. 30
Need to improved lighting near greenhouse	Hayward		
Look at moving meeting location to a smart room on campus to utilize technology	Barth		

5. Accident Reports

FY19-22	CML	Slip/Trip/Fall	Ankle	Use caution
FY19-23	Coop	Strain	Neck	Use ergonomic tools, shorter times
FY19-24	IT	Slip/Trip/Fall	Scrapes	Unexpected weather conditions

Next meeting February 20, 2019.