**PHYSICAL THERAPIST ASSISTANT PROGRAM**

Advisory Committee Meeting Minutes

Date: November 16, 2011

Building: 30 Room: 121

Note Taker: Colleen Biggs

**Date:** April 18, 2012

**Time :** 6:30-8 pm

**Place:** LCC Main 30/121

**Note Taker:** Kelly LaCost

**Attendees:** Rick Bocko, joan, Globos, Maomi Munichiello, Jill Andrews, Lesli Godfrey, Julie Embrce, Steven Massihgale, Beth Thorpe

**1. Item:**

Brainstorming ideas to strengthen who we are and what we would like to accomplish now that we are established as a committee.

**Discussion:**

* + Utilize Christina’s e-mail list from 2008 w/ 30 people on it from past involvement w/the committee.
    - Mine the list for people who might want to get involved short term.
    - Maybe each person would take a small piece of the list and contact them
  + Beth says clinical instructors might want to get involved
  + Maybe people outside the Willamette Valley
* Question is asked: How do we direct inquiries from the community?
  + Should we have a volunteer coordinator?
  + Design some frame work to connect people to the PTA community

**Conclusion:**

These are all good ideas for now.

**Action Items:**

Christina is willing to look up her e-mail list from 08 should anyone want to utilize it.

**2. Item:**

What does the PTA program need now?

**Discussion:**

* How can we better respond to the financial needs of students?
  + Fund raising events for program
    - An account has been set up now for $ to go directly into PTA account.
    - There is a scholarship foundation account
    - Anyone can give gifts to the PTA account now
    - General funds can be earmarked for scholarships now
  + How about running some continuing Ed courses?
    - They can bring up to 7 to 10K in a weekend
  + Questions about how faculty positions are paid?
    - Can Janet Anderson be invited to next meeting for some questions?
  + Can we ask for endowments from the clinics where PTA’s a being placed.
  + Nursing homes, outpatient.

**Conclusion:**

More ideas for now

**Action Items:**

Christina will schedule Janet Anderson for next meeting

**3. Item:**

How can we create revenue?

**Discussion:**

* Faculty clinic?
  + Only room for 1 or 2 clients at a time, Christina has looked into it.
* Offer classes
  + body mechanics
  + balance training
* Speaker series
  + Doc Talks
  + We offer space
  + Maybe get CEU’s
    - Downtown lab has space for this
  + POD cast on PTA server/sell them in online package modules
* Graduates involvement
  + Connect w/ high schools through LCC Ambassadors
  + Career fairs/College Fairs
  + Tailored advising sessions

**Conclusion:**

Again, some great ideas

**Action Items:**

None now

**4. Item:**

Website could have information about all advisory committee members?

**Discussion:**

Yes! Everyone is onboard with their info being on the website

**Conclusion:**

Yes let’s do this

**Action Items:**

Christina will look into whether or not they will let us put this info on the website

**5. Item:**

How can we be more visible?

**Discussion:**

* Press release for program?
  + Any Awards: Christina’s
  + $ into scholarship funds
  + Accreditation
* Kudos section of paper
* T-shirts
* How can the scholarships be more visible?
  + Maybe a workshop
  + Maybe more of a presentation at the orientation

**Conclusion:**

Kelly will look into writing press release for community

We would like everyone to choose 2 things to do from this list

**Action Items:**

Jill Andrews and Kelly LaCost will work together to get news out via phone calls and press releases.

**6. Item:**

Summer

**Discussion:**

* Graduation ceremony
  + Please attend June 16th
* When should we meet next?
  + Group decides Sept. 5th
  + Work group will report Nov. 14th

**Conclusion:**

Dates above are set

**Action Items:**

None

**7. Item:**

Clinical instructors are feeling pressure to sign “ready for entry level” on the grade forms

**Discussion:**

They could put a note explaining why they didn’t check the box

**Conclusion:**

This should work

**Action Items:**

Please tell all Clinical instructors to use the comments box to explain.