# Student Affairs Council

**Proposed Agenda: November 2nd, 2018**  
**1:00-3:00pm in the 3/216 (Boardroom)**

Attending: Nick Keough, Carl Yeh, Helen Faith, Lida Herburger, Rosa Maria Bañuelos-Uribe, Brenda Williams, Sue Norton  
Excused: Kyle Schmidt  
**Recorder:** Carl Yeh  
**Quorum:** 6 / 9

<table>
<thead>
<tr>
<th>Agenda Item</th>
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<tbody>
<tr>
<td><strong>Agenda Changes</strong></td>
<td>None</td>
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<td><strong>Welcome Brenda!</strong></td>
<td>We welcomed Brenda and Lida to the committee.</td>
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<td><strong>Welcome Lida!</strong></td>
<td>Dan Good intends to join the committee.</td>
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| **Additional Student Representative** | Student Records  
Lida moved to table this topic to the next meeting (with the intent for Dawn to review). Sue seconded. Unanimously approved. |         |
| **Student Records Policy Review** | Current Policy  
Last year's proposed changes  
Lida moved to table this topic to the next meeting. Nick seconded. Unanimously approved. |         |
| **Student Government Policy Review** | Travel Policy  
Brief update from Carl on progress on our Travel Policy. Form subcommittee for Student Travel Policy. Subcommittee needs to meet and press onward  
● This would be a travel AND lodging policy. The goal is to come up with broad guidelines for the entire college with departments being able to create their own policies unique to their circumstances.  
● Carl has formed a subcommittee consisting so far of Greg Sheley (Athletics), Deborah Butler (Administration), and possibly Amadeo Rehbein (ASLCC)  
● Nick would like to join this subcommittee and Ryan Freire may be interested in joining as well. Carl will contact Ryan. |        |
| **Student Communications Policy** | Current Policy  
Discuss developing language to modify that policy to accommodate a student communications procedure which places reasonable limits on how often and who can communicate with various student populations. Consider forming another subcommittee to develop procedure and associated policy language. |         |
| **Lida will form a subcommittee with Kyle to address this issue further.** |         |
**Due dates for subcommittee work**

Sue suggested that each subcommittee be prepared to give an update at each subsequent SAC meeting until done.

**Information Sharing**

Update on governance redevelopment

Lida: Earlier this year, LCC President convened a task force to review the college’s governance system. She gave an update on its progress (the review is moving forward).

**Membership 2018/2019**

- VP Academic and Student Affairs 1 – Helen Faith
- AVP Student Affairs 1 - Lida Herburger
- Classified 2 – Rosa Maria Bañuelos-Uribe, Kyle Schmidt
- Faculty 2 - Casey Reid, Brenda Williams
- Managers 2 – Sue Norton, Carl Yeh
- Students 2 – Nick Keough
- Additional members by position 0-4:

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**Adjourned** at: 1:49 pm.

**Next Council Meeting: December 7th**