

***Student Affairs Council
Proposed Agenda: November 2nd, 2018
1:00-3:00pm in the 3/216 (Boardroom)***

Attending: Nick Keough, Carl Yeh, Helen Faith, Lida Herburger, Rosa Maria Bañuelos-Uribe, Brenda Williams, Sue Norton

Excused: Kyle Schmidt

Recorder: Carl Yeh

Quorum: 6 / 9

Agenda Item	Notes	Actions
Agenda Changes	None	
Welcome Brenda! Welcome Lida!	We welcomed Brenda and Lida to the committee.	
Additional Student Representative	Dan Good intends to join the committee.	
Student Records Policy Review	Student Records Lida moved to table this topic to the next meeting (with the intent for Dawn to review). Sue seconded. Unanimously approved.	
Student Government Policy Review	Current Policy Last year's proposed changes Lida moved to table this topic to the next meeting. Nick seconded. Unanimously approved.	Carl and Nick will research other community college student council policies as well as seek input from other parties
Travel Policy	Brief update from Carl on progress on our Travel Policy . Form subcommittee for Student Travel Policy. Subcommittee needs to meet and press onward <ul style="list-style-type: none"> • This would be a travel AND lodging policy. The goal is to come up with broad guidelines for the entire college with departments being able to create their own policies unique to their circumstances. • Carl has formed a subcommittee consisting so far of Greg Sheley (Athletics), Deborah Butler (Administration), and possibly Amadeo Rehbein (ASLCC) • Nick would like to join this subcommittee and Ryan Freire may be interested in joining as well. Carl will contact Ryan. 	
Student Communications Policy	Current Policy Discuss developing language to modify that policy to accommodate a student communications procedure which places reasonable limits on how often and who can communicate with various student populations. Consider forming another subcommittee to develop procedure and associated policy language.	Lida will form a subcommittee with Kyle to address this issue further.

Due dates for subcommittee work Information Sharing	<p>Carl: Kyle said there was a suggestion that there be a “communications czar” and some college who have an entire council of people regulating communications to students.</p> <p>Lida: She is concerned that that with new tools (such as Engage (formerly OrgSync) and Banner Communications Module) becoming available to send information to students, there is a timely need for a policy. She also said there was a need to guide how, for example, a department or associated professional group, could send a message specifically to students in that department.</p> <p>Rosa Maria: Would this policy encompass prospective and current students? What about a LCC app? These should all be considered as part of a possible policy.</p> <p>Lida: She would propose forming a subcommittee with Kyle to make suggestions on how we should be communicating with students.</p>	
	Sue suggested that each subcommittee be prepared to give an update at each subsequent SAC meeting until done.	
	Update on governance redevelopment	
	Lida: Earlier this year, LCC President convened a task force to review the college’s governance system. She gave an update on its progress (the review is moving forward).	

Membership 2018/2019	<ul style="list-style-type: none"> ● VP Academic and Student Affairs 1 – Helen Faith ● AVP Student Affairs 1 - Lida Herburger ● Classified 2 –Rosa Maria Bañuelos-Uribe, Kyle Schmidt ● Faculty 2 - Casey Reid, Brenda Williams ● Managers 2 – Sue Norton, Carl Yeh ● Students 2 – Nick Keough ● Additional members by position 0-4:
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Adjourned at: 1:49 pm.

Next Council Meeting: December 7th