

## Learning Council Agenda

Friday, Oct 23rd, 2020 1:15-2:45 pm, Zoom

Join Zoom Meeting

<https://lanecc.zoom.us/j/97737389851>

Meeting ID: 977 3738 9851

One tap mobile

+16699006833,,97737389851# US (San Jose)

+12532158782,,97737389851# US (Tacoma)

**Members:** Jennifer Frei (designee for VP ASA, Vice-Chair), Ellen Osterkamp (designee for AVP AA), Jennifer Falzerano (designee for AVP SA), Jennifer Kepka (Faculty Council Co-Chair), Adrienne Mitchell (LCCEA President), Wendy Milbrat (Classified), **VACANT** (Classified), Laura Pelletier (Faculty - EA), Nancy Wood (Faculty - EA), **VACANT** (Faculty - FC), Phil Martinez (MSC), Patrick Blaine (MSC), **VACANT** (Student), **VACANT** (Student), Tammy Salman (by position), Ian Coronado (by position)

### 1. Admin tasks

- a. Review / approve agenda
- b. Membership update for the 2020-2021
  - i. would there be value in adding membership from continuing ed
- c. Chair selection

Chairs shall be faculty, classified staff or students. Recognizing that experience in council process and business is a necessary element of leadership, the chair of each council shall have at least one year's prior service on that council. It is also recognized that this experience requirement, in conjunction with the participation issues noted above, may make it difficult for members of some stakeholder groups to chair councils, as they may consistently have difficulties acquiring the necessary experience. The success of the governance system will, therefore, require that these obstacles to full participation be eliminated.

The chair is elected by the full council membership for a one-year term. Role of chair:

- Facilitates meetings
- Drafts agenda with vice chair and other council members
- Reviews notes and documents
- Calls meetings
- Assures the council works within its charter
- Facilitates appointment of members
- Assures effective communication to college community

- d. Review and approve [Oct 9th Minutes](#)

2. [2020-2021 Learning Council Work Plan](#) - to be edited/populated
  - a. [2019-2020 LC Work Plan](#)
3. Strategic Learning Framework  
<https://www.lanecc.edu/governance/learning-council-actions>
  - a. review and discussion
4. COPPS Check-In  
<https://drive.google.com/open?id=1MXAw2NDegPJrhLiND7cXRpMOMHbUBkLD>
  - a. Credit For Prior Learning FC/LC Joint Sub Committee
    - i. Current members: Jenn Kepka, Susie Cousar, Tammy Salman, Patrick Blaine, Grant Matthews, Rachel Knighten, Mindie Dieu, Wendy Milbrat
    - ii. review of **draft document**
  - b. Instructor Hours on Campus
    - i. Current members: Laura Pelletier, Wendy Milbrat, Patrick Blaine
    - ii. review of [draft document](#)
  - c. Grades/Grading
    - i. last mtg it was recommended to review Oct 2019 & Jan 2020 minutes
      1. no information found in either of these minutes
  - d. Curriculum
    - i. Group reviewing this: Tammy Salman, others ???
  - e. reserve duty release time for students
    - i. review **draft document** from group last year
    - ii. group members: Jenn K., Laura P., Dawn W.
  - f. distance learning
    - i. joint group of LC & FC members: ???
    - ii. update report today
5. Procedure Reviews (all doc's in Lane CC Learning Council shared folder, COPPS folder, Min Qual and Fac Cert folder)

- a. [Minimum Course Qualifications](#) - updated version
    - i. [Comments document](#) - please enter comments, recommendations, feedback on this document
  - b. [Faculty Certification](#) - updated version
    - i. [Comments document](#) - please enter comments, recommendations, feedback on this document
  - c. Prior Procedures
    - i. [Instructor Qualifications Credit](#) (Min Qual)
    - ii. [Instructor Certification](#) (Fac Cert)
  - d. [Crosswalk old-new procedures](#)
6. Statement of Teaching Excellence
- a. What's current status?
  - b. Include in work plan?
7. Invited presentations and discussions - decisions and prioritization
- a. assessment
    - i. vision and structure
  - b. Applied Bachelors
  - c. MTMs, AS
  - d. Guided Pathways
  - e. what have we learned from transition to remote; what have we learned about modalities & what may be carried forward
    - i. such as HyFlex and other aspects
  - f. ABSE, ESL, PASS programs - links across non-credit and credit
    - i. transition points and how do we collaborate on this
8. Other business
9. Adjourn

Next Meeting Nov 13th, 2020