

Applicant:

Rater:

Date:

Criteria	0	1	3	5	Score
<b>Intent and Plan: Goals/Objectives (20)</b>	<ul style="list-style-type: none"> <li>▪ Omission of goals /purpose of the sabbatical</li> <li>▪ Omission of research objective for research-focused project</li> </ul>	<ul style="list-style-type: none"> <li>▪ Description of proposed work does not fully justify sabbatical</li> <li>▪ Limited or unclear explanation of goals/purpose of the sabbatical</li> <li>▪ Includes some information needed to understand the goal/purpose</li> <li>▪ Limited or unclear explanation of research objective for research-focused project</li> <li>▪ Any request for more than one term of leave is partially justified</li> </ul>	<ul style="list-style-type: none"> <li>▪ Description of proposed work suitably justifies sabbatical</li> <li>▪ Moderately developed explanation of the goals /purpose of the sabbatical</li> <li>▪ Includes most information needed to understand the goal/purpose</li> <li>▪ Moderately developed explanation of research objective for research-focused project</li> <li>▪ Any request for more than one term of leave is suitably justified</li> </ul>	<ul style="list-style-type: none"> <li>▪ Substantial, significant proposed description of work thoroughly justifies sabbatical</li> <li>▪ Fully developed explanation of the goals/purpose of the sabbatical</li> <li>▪ Includes all information needed to understand the goal/purpose</li> <li>▪ Well-developed explanation of research objective for research-focused project</li> <li>▪ Any request for more than one term of leave is thoroughly justified</li> </ul>	<p>___ x 4</p> <p>=</p> <hr/>
<b>Intent and Plan: Activities/Timeline (10)</b>	<ul style="list-style-type: none"> <li>▪ Omits timeline of appointments and activities</li> </ul>	<ul style="list-style-type: none"> <li>▪ General timeline of appointments and activities (i.e., does not include week-by-week details)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Moderately detailed week-by-week timeline of appointments and activities</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fully detailed week-by-week timeline of appointments and activities</li> </ul>	<p>___ x 2</p> <p>=</p> <hr/>
<b>Growth (25)</b>	<ul style="list-style-type: none"> <li>▪ No explanation of potential for professional growth</li> <li>▪ No explanation of anticipated improvement in work</li> </ul>	<ul style="list-style-type: none"> <li>▪ Minimally developed explanation connects sabbatical project to               <ul style="list-style-type: none"> <li>▪ professional growth</li> <li>▪ anticipated improvement in work</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Moderately developed explanation connects sabbatical project to               <ul style="list-style-type: none"> <li>▪ professional growth</li> <li>▪ anticipated improvement in work</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Thoroughly developed explanation connects sabbatical project to               <ul style="list-style-type: none"> <li>▪ professional growth</li> <li>▪ anticipated improvement in work</li> </ul> </li> </ul>	<p>___ x 5</p> <p>=</p> <hr/>
<b>Relevance and Value (15)</b>	<ul style="list-style-type: none"> <li>▪ No explanation of value and relevance to one or more audiences: division/department, discipline, program, and/or students</li> </ul>	<ul style="list-style-type: none"> <li>▪ Relatively limited or unclear explanation of value and relevance to one or more audiences: division/department, discipline, program, and/or students</li> </ul>	<ul style="list-style-type: none"> <li>▪ Some explanation of value and relevance to one or more audiences: division/department, discipline, program, and/or students</li> </ul>	<ul style="list-style-type: none"> <li>▪ Strong explanation of value and relevance to one or more audiences: division/department, discipline, program, and/or students</li> </ul>	<p>___ x 3</p> <p>=</p> <hr/>
<b>College Core Values and Strategic Direction (10)</b>	<ul style="list-style-type: none"> <li>▪ No connection with College core values or strategic direction</li> </ul>	<ul style="list-style-type: none"> <li>▪ Relatively limited or unclear connection with selected College core value or strategic direction</li> </ul>	<ul style="list-style-type: none"> <li>▪ Some connection with selected College core values or strategic direction</li> </ul>	<ul style="list-style-type: none"> <li>▪ Strong connection with selected College core values or strategic direction</li> </ul>	<p>___ x 2</p> <p>=</p> <hr/>

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<b>Evaluation of Success and Dissemination (10)</b>	▪ No plan for formal or informal evaluation of success and dissemination	▪ Limited or unclear plan for formal or informal evaluation of success and dissemination	▪ Moderately formed plan for formal or informal evaluation of success and dissemination	▪ Strong plan for formal or informal evaluation of success and dissemination	____ <b>x 2</b> = _____
<b>Overall Quality of Application (20)</b>	▪ The application does not meet minimum expectations.	▪ Overall, the application is not well developed or communicated.	▪ Overall, the application is fairly well developed and communicated	▪ Overall, the application is cohesive, professional, well developed and well communicated	____ <b>x 4</b> = _____
<b>Up to 25 points to be added to score to reflect number of years employed and previous sabbatical leave terms taken (see application)</b>					_____  _____
<b>Total Score (135 max) =</b>					