



## **Audio Recording Course Material Student Agreement**

Center for Accessible Resources (CAR)

All students using an audio recording accommodation are responsible for understanding the following:

- Students should only audio record lectures when they are present in the classroom.
- Students may not allow peers or instructors to record the lecture in their place.
- Audio recorded lectures are only for personal and academic use and should not be shared or distributed in any manner.
- Students will not otherwise hinder the instructor's ability to obtain a copyright of the lecture content.
- Audio recorders should only be used to record course content (i.e. lectures, group discussions, etc.), not for outside conversations with peers or instructors.
- If other students share personal information during the course that would be inappropriate to record, students must either pause the recorder or remove that portion of the recording.
- Students must destroy the audio recording at the end of the term.

**I have read and understand the agreement for students using audio recording accommodations requested through the Center for Accessible Resources at Lane Community College.**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

It is a policy of the state Board of Education and a priority of the Oregon Department of Education that there will be no discrimination and harassment on the grounds of race, color, sex, sexual orientation, marital status, religion, national origin, age, or disability in any educational programs, activities or employment. Inquiries may be directed to the Chief Human Resource Officer, (541) 463-5115.

To request this information in an alternate format, please contact the Center for Accessible Resources at (541) 463-5150 or [accessibleresources@lanecc.edu](mailto:accessibleresources@lanecc.edu)