



ASL Interpreter Accommodations Student Agreement

Center for Accessible Resources (CAR)

All students using American Sign Language (ASL) interpreter accommodations are responsible for understanding the following:

ASL Interpreters:

- Will interpret directly what is communicated from the instructor.
- Will voice for the student when requested.
- Are not responsible for providing tutoring services or otherwise explaining materials.
- May be arranged via Video Remote Interpreting services. CAR will make every effort to locate sign language interpreters for qualified students.

General Guidelines:

- Students should request interpreter services thirty (30) business days before the start of each term or as soon as possible to allow Center for Accessible Resources (CAR) staff time to locate an appropriate interpreter.
- Students must notify CAR if they are not going to class or do not need a service provider forty-eight (48) hours in advance.
- Students must request interpreter needs through CAR, not through the interpreter.
- If a student is not in class, an interpreter will not be sent.
- ASL interpreters will leave if the student does not arrive within the first fifteen (15) minutes of class.
- If a student is absent from class, and not heard from, the student must meet with their CAR accommodation specialist to determine if services will be reinstated, suspended, or conditional.
- Students are responsible for informing their CAR accommodation specialist by contacting the Center for Accessible Resources if there are any issues with an ASL interpreter.
- If there is not an ASL interpreter available for a class the student will be notified by CAR as soon as possible.
- Students may also request interpreters for use during non-class functions. This must be done through CAR, not through the interpreter. CAR will make every effort to locate sign language interpreters for qualified students.

I have read and understand the agreement for students using ASL interpreter accommodations requested through the Center for Accessible Resources (CAR) at Lane Community College.

Date: _____

Signature: _____

Print Name: _____

It is a policy of the state Board of Education and a priority of the Oregon Department of Education that there will be no discrimination and harassment on the grounds of race, color, sex, sexual orientation, marital status, religion, national origin, age, or disability in any educational programs, activities or employment. Inquiries may be directed to the Chief Human Resource Officer, (541) 463-5115.

To request this information in an alternate format please contact the Center for Accessible Resources at (541) 463-5150 or accessibleresources@lanecc.edu