

ADA/504 Compliance Committee Meeting Notes April 18, 2014

Attended: Dawn DeWolf, Nancy Hart, Jace Smith, Darcy Dillon, Dave Fors, Renee Bathke, Cathie Reschke, Margaret Robertson, Todd Smith, Lynn Lodge, Brandi Hoskins, Kathy Torvik, Kerry Levett, Julie Skidgel (recorder)

Guests: Megan Smith (student), Jace Rohacik (student)

Absent: Pamela McGilvray, Dennis Carr, Dawn Barth, Mark Richardson

Reminder: Both Dawn and Dennis (Darcy Dillon attended for Dennis Carr) (the college's ADA/504 Compliance Officers) must be able to attend the ADA/504 meetings in order for the meeting to take place. If one cannot attend, the meeting will be canceled and rescheduled.

REVIEW AGENDA & ADD TOPICS

- Reminder: Facilities Management and Planning (FMP) will send one rep to each meeting.
- Reminder: Student representation on the committee includes one student identified by ASLCC- Brandi Hoskins is here today and has agreed to be on the committee, and two identified by Disability Resources (Megan Smith and Jace Rohacik). Our previous student reps are not enrolled in school this year.
- Discussion of possible timing of Winter Term meeting. Keep the meeting on Friday afternoons, sometime between the 3-5 week of term, but not before a three day weekend. – [In early November Julie Skidgel will send out a date/time for Winter term meeting. Possible dates; January 30, February 6, or February 20]

Signage/Wayfinding:

- Wayfinding- meetings have focused on monument signage. The goal is to bring signs on campus down to a lower level for viewing in a wheelchair and to remove the word “handicapped” and use the word “accessible”. Currently there is an accessible route ADA blue sign outside of building 7 and all agree it looks great. We should use this sign as an example. Still a big issue, but there has been some progress on changing of language. – [Todd Smith will look into this]
- Public Safety building was not on the way-finding signs. – [Todd Smith will look into this]

- Accessibility map originally worked on by Shalimar, who is no longer a student. Shalimar is now working as part time faculty in conjunction with GIS student and Lynn Songer. – [Margaret Robertson to follow up with Shalimar on what progress was made]
- Use of cell phone app grant funds or transportation funds, student fee based revenue. Dedicated to specific things (parking lots, LTD). Todd informed the group if you want use of those funds you have to make a proposal. Research what other colleges' are doing then work on proposal.
- Need number signage on all four sides of a building. Current standards are two numbers on the building one determined by the fire marshal. Current standards can be reviewed. Todd agrees this is a huge barrier, although it presents some additional costs. What are other colleges doing? Public safety buildings were missed in new signage. –
- Signs along Eldon Schafer are going to be moved since they are too close. – [Todd Smith will look into Eldon Schafer signage]
- Internal signage; bldg 1, 16, 19 hard to find rooms from overhead signage. – [Todd Smith will look into this]

New Agenda Item: Accessibility

- Back of the health clinic from building 19 to 18, not accessible for wheelchairs. Todd Smith said there is a section of temporary fencing that should be pulled back to maintain the wheelchair access space – [Todd Smith will look into it]
- Accessibility to center building and timeline for project. Use construction in center building to form what we want campus-wide. – [Todd will get timeline out to the group] – [Margaret Robertson, Lynn Lodge, and Dave Fors could be primary consultants to Todd Smith on wayfinding committee for center building project]

New Agenda Item: Smoking area locations

- Accessible parking located too close to smoking area, walking towards building 7. Can the smoking shelter be moved? Todd says yes it can be moved and reestablished further away, although there is some cost and planning involved. There are issues with the West and East side. Committee recommends that this be looked into. Kerry said check with safety committee to see if we can solve this in conjunction with the work being done regarding vaping. East side smoking station right on the sidewalk forcing person to walk in the parking lot to go around

it. Todd suggests review the smoking locations. Todd Smith will bring back a plan.

New Agenda Item: Disability Club

- Disability club has been attempted in the past but not enough student interest. Common ground for interest has been hard because there are so many different disabilities. One club that fits everyone's interest has been difficult. Driving purpose is to honor diversity. Focus of group could be disability awareness and certain causes. Leadership would need to change and shift. Club would need liaison from DR, faculty advisor, and students. Brandi, chair of council clubs, said they would need a president, vice president, bylaws, and 10 members. Any group can form a club, but the club needs to be ratified to receive student fee funds. Ideas to gather interest; posting club informatin in DR office, email info to student database, table in the cafeteria – [Jace Rohacik, Margaret Robertson, Cathy Reschke, Brandi Hoskins agreed to pursue]

New Agenda Item: New Stairs in Center building

- New stairs in the center building has caused problems for those with vertigo since you can see the ground through the steps. A screen can be added so you can't see through the grate. Also use black screening on the end. – [Todd Smith]

New Agenda Item: Resting place for students/employees with disabilities

- Need for resting places for periods of quiet. Health Clinic has eliminated the use of the room for students and employees brief resting periods. The Health Clinic room will still be available for recuperation after a health episode, for example rest after a seizure. In the wellness center (bldg. 30) Christina Howard put a yoga mat, pillow, and linens under the stairs on the opposite side of the food service. Could use some dedicated space in different areas around campus.
 - Some ideas for employees work spaces; can have sliding doors installed on their cubicle, use a copier room with door that closes add a cot and signage. Cot can be purchased with ADA funds on a case by case basis. Work on longer term solution, but be creative about the space you have now.
 - Addressing new construction, gender neutral bathrooms and milk expression rooms - need to develop procedure around how you access the rooms. Public safety concern is to be thoughtful about how to handle

people who are not students using the room and students using the space inappropriately. Procedure for signing up, reserving rooms, to avoid misuse. Do we need rooms on other Lane campuses? Rooms in more than one building? – [Todd Smith, Darcy Dillon, Kathy Torvik, and Jace Smith will come up with a procedure]

New Agenda Item: Ramps and Bridge Weight Restriction Signage

- 2nd level ramps and bridges- weight restrictions. These signs are for small vehicles and may cause confusion regarding the 100 lbs. per square foot restriction. This is a required post with contractors as the intended audience. Signage has to be there for guidance but language can be added for the general public. – [Todd Smith will clarify signage]

Deferred Maintenance/FMP Updates:

- Continuing to focus on issues through the work order system.
- Foundation account funding for ADA projects. – [Todd Smith will contact foundation to see if there are funds to tap into for ADA improvements] – [DawnDeWolf will follow up with grants team]

ADA Access Website/link:

- Up and live, linked at Disability Resource webpage. Still needs work with respect to handling reports. You can report a problem on this site, but who does it go to? Dawn suggests putting it on myLane. Follow up with Helen Garrett on mylaneWebsite link update. – [Lynn Lodge to follow up with Lori Brenden]

Accessible Parking Issues:

- Work has been done, but more areas have been found. Bricks have been replaced on the west side of the bus station; this was not intended as a permanent fix. Could be a concrete with a paint template. There will be a change in grade or will be textured for visually impaired. On the summer project list. – [Todd Smith to update later]

Evacuation Issues:

- Online safelane link from public safety shows video on what to do in an emergency situation. Crisis situation such as an active shooter. – [Cathy Reschke to see if it is closed captioned]

- Faculty template for brief handout/instructions to give evacuation instructions to students at the beginning of each term. – [Jace Smith to check with Dawn Barth/safety committee about it]

Other:

- New furniture was ordered and placed
- New instruction for instructor on how to do closed captioning. Captioning training update for classrooms to have captioning, Cathie Reschke did check on smart rooms and they are up to date. – [Cathy Reschke to work with Dave Fors]
- Access issues - forward those to Disability Resources, Renee will submit a work order ticket and email Mark Richardson, Dawn DeWolf, and Dennis Carr. Priority status- ADA/504 Mark highlights these as high priority. [All]