

ADA/504 Compliance Committee Meeting Notes February 21, 2013

Attended: Nancy Hart, Dennis Carr, Kate Barry, Margaret Robertson, Lynn Lodge, Tom Taylor (IT), Darcy Dillon, Kathy Torvik, Dawn Barth, Dave Willis, Mark Richardson, Bethany Robinson (recorder), Brandi Hoskins (new student rep)

Absent: Cathie Reschke, Pamela McGilvray, Dave Fors, Jyoti Naik, Jace Smith

Reminder: Both Nancy and Dennis (the college's ADA/504 Compliance Officers) must be able to attend the ADA/504 meetings in order for the meeting to take place. If one cannot attend, the meeting will be canceled and rescheduled.

REVIEW AGENDA & ADD TOPICS

Reminder: Facilities Management and Planning (FMP) will send one rep to each meeting.

Reminder: Student representation on the committee includes one student identified by ASLCC (Brandi Hoskins is here today and has agreed to be on the committee), and one identified by Disability Resources (TBD). Our previous student reps are not enrolled in school this year.

Discussion of possible timing of Spring Term meeting. Should we change the time to 90 mins? We should consider meeting 1st or 2nd week of Spring term since FMP needs to complete planning project mid-April. This would allow FMP to include accessibility into their plans. Decided to stay with a 2 hour mtg.

Our former student representative, Shalimar volunteered to work on many projects. She is no longer a student. NH will follow up. We need to test the ADA/504 group page. Find out what the process is so all committee members can access. Dawn Barth was able to locate group and it is currently under the employee category but we need to know how to add everyone in and decide what category we want the group to be in.

[Nancy Hart]

Signage/Wayfinding:

- Wayfinding- meetings have focused on monument signage. Dave Willis, Lynn Lodge and Jyoti Naik attend these meetings. The goal is to bring signs on campus down to a lower level for viewing in a wheelchair and to remove the word "handicapped" and use the word "accessible." Currently there is an accessible route ADA blue sign outside of building 7 and all agree it looks great. We should use this sign as an example. Need an update on this project from Jyoti and

make sure she gets the feedback on the “accessible” verbiage. [Dave will communicate this to Jyoti and put in a work order]

- Shalimar was working on an accessibility map and we will have to check with her if she made any progress on this. [Nancy Hart]
- We could also talk with GIS to have one of their classes work on a map. Lynn Songer (GIS) would be a contact. Students do individual projects. Lynn could present idea to students. [Lynn Lodge will contact Lynn Songer]
- Dave Willis knows a current student who could potentially work on the map. He can check with the student and connect him with Lynn Songer (copy Lynn Lodge). [Dave Willis]
- Transportation funds to be used for Wayfinding? 250K parking funds- some could be used for cell phone system. Dave thinks Grant funds should be used first. Cathie Reschke has information on this. Make sure we want this as a team and then set up a meeting with the Grant office and they can let us know what the possibilities are. Evaluate the pros and cons- ongoing costs, subscriber costs etc. [Cathie follow up with Dave]
- Some signage has been updated- 7 and 10 are changed. All the kiosks have been updated to just numbers. Will numbers be posted on all 4 sides? Send an email to Dave to select higher priority buildings. Bldg 4- already added another 4. [All]
- Work was done over the summer on the kiosks but it will be changed again this summer. Signs along Elden Schafer are going to be moved as well since they are too close. Jyoti hired a traffic engineer to look at striping and signage in parking lot. Striping will be done this summer. Traffic patterns will be changed to make them safer and not have so many signs on campus- standardization with getting the message across.
- Internal signage is confusing- put in a work order to get it on FMP's list. Bldg 1 and 19. [Mark and Dave will work with Helen Garret to come up with a plan]

New Agenda Item: Ramps and Bridge Weight Restriction Signage

- 2nd level ramps and bridges- weight restrictions. What about powered wheelchairs? Would they exceed- no. These signs are for small vehicles and reflect the 100lbs per square foot restriction. This is a required post with contractors as the intended audience. The sign should read differently. Ex: Bldg 11 to center and there is a sign there. Dave will work on clarification on signage.

Signage has to be there for guidance but language can be added for the general public. [Dave Willis]

Deferred Maintenance/FMP Updates:

- Currently FMP is responding to failures. There was a focus on getting into the new downtown campus. FMP has spent budget- only doing critical safety issues. Otherwise it has to wait to July 1st.
- The bond- working on the center building remodeling. Bldg 15 and Bldg 11 both have a renovation this summer 2.6 and 2.2 million- elevator may be added to Bldg 11. Seismic code and accommodations would be addressed at the same time with the addition of the elevator. Bldg 15- advanced tech, the decision is being made to do one of the following: add elevator or focus on sustainability or focus on seismic code. Voice our input- vote for elevator for accessibility with Todd. Dave is leaning towards the elevator. Project user group votes for elevator. [All contact Todd]
- Bldg 15, 1st floor- Restroom walls feet moved in and technically ADA compliant but still creates wheelchair accessibility issues. Dave will talk to Todd. Margaret is talking with Pat O'Connor. Meeting the letter of the law but not being accessible. [Dave Willis]
- Voice command on north center building elevator and it failed. But will be added and add to bldg 10. It is not a standard feature but an add on. Dave is pushing vendors to go towards these types of features.
- DCA is not funded for hearing system and currently does not have a system. Dave is working on trying to find funding through grants for the system. Instead of using pre-wired system it has to be line in sight. Around 10K for 2 carts. [Dave Willis]
- FMP updates on projects. Dave can copy Nancy on updates and challenges. Schedule quarterly meetings with grants office to go over potential projects that could use grant funds. Dave can schedule. Nancy Hart will get back to Dave on who should attend FMP and grants meeting to include ADA accommodations. [Dave Willis and Nancy Hart]

ADA Access Website/link:

- Website link update- Lori Brendan has added everything. Start moving forward on the development of the page. Vetting process for routing complaints. Report a problem- for accessibility issues. What could we do? Refer people to this place and how does it get routed? Accessibility maps, contact information and general comments etc. [Nancy Hart and Lynn Lodge will look over and forward to committee]

Accessible Parking Issues:

- Dennis- the bricks are breaking down on the west side by the bus station. Heavier buses now. It is located in the middle of the accessible lane. Anyone in a chair would be challenged. Dave is aware and we need a longer term solution. LTD should partner in this fix. It is a trip hazard. Dave replaced a bunch already. Bricks are too thin. May have to shut down the bus line could be done over spring break. Add another bus station? Remove the bricks and have a permanent fix. Could be concrete with a paint template. There will be a change in the grade or will be textured for visually impaired. FMP is keeping up on them but there is continued crumbling. [Dave Willis]

Evacuation Issues:

- Evacutrack: Dawn has done training on all health clinic personal and DR on both up and down. All public safety officers also. Instruction sheet created.
- Dawn is making a video on what to do in an emergency situation. Crisis situation such as an active shooter. Dawn will make sure it is closed captioned. 3 videos are being made, shelter in place, evacuation. Less than 2 minutes. [Dawn Barth]
- Run, hide, fight- homeland security video will be linked. Dawn will check on captioning. Lanecc.edu/safelane. The videos have voice over. [Dawn can connect with Cathie Reschke]
- Faculty template for brief handout/instructions to give evacuation instructions to students at the beginning of each term. Dawn to check with Jace about evacuation video. [Dawn Barth]
- Draft brief instructions for instructors. Could go in weekly. [Lynn, Dawn]

Disability Club:

- No updates on disability club- there never was a club. Toshiko is no longer here at LCC. We should support the idea if there is interest. [Brandi Hoskins will let us know if she heard of interest]
- We could have an information meeting and host for those students interested. Get facts about club requirements. [Kathy Torvik]

Other:

- Check with Jyoti on furniture update. [Cathie Reschke]

- Captioning training update for classrooms to have captioning, Cathie Reschke did check on smart rooms and they are up to date. [check with Cathie Reschke]
- Electric door in center bldg. has been fixed. Lift in bldg. 12 was fixed.
- Access issues forward them to DR- Bethany will submit a work order ticket and email Mark, Nancy and Dennis. Priority status- ADA/504 Mark highlights these as high priority. [All]
- Megamation does not currently have a key to read status of work order requests but future update of Magamation will have a key. Working with Megamation to make it more user friendly. Can we put an update next to the physical repair? [Mark Richardson]