APROC Monthly Meeting Agenda

Thursday Jan 17 2019

1:00-2:00 pm CEN 430

1. **Announcements/updates**
   - Cathy Thomas joins APROC as the new classified representative.
   - APROC Annual Conversation with ASA/VP Jarrell postponed until February 28 (Jen Steele has returned to work part-time)
   - APROC Events:
     - Jan 31 at 12:00-1:00 Luncheon with Mid-Cycle PRC leads, APROC, Paul Jarrell (Please confirm RSVP)
     - Winter Check-In Feb 21 and 22nd (confirmed time)
     - April Round-up April 25 and 26th (time TBD)
     - Program Showcase: Anne invited Faculty Council co-chairs to co-host the event and has begun to contact Learning Council about co-hosting if possible.
   - Jen Steele reports that ASA have pulled together all of the resource requests associated with approved APR implementation plans and moved them into the budget development process.
     - **Time Line:**
     - Contracted Faculty Positions (Tier 1): January 4, 2019
     - Other Resource Allocations: February 28, 2019
     - Flow and process for implementation plans: Mid-Cycle Guidance document. Anne will send Jen Steele's Mid-Cycle Guidance document.
     - Planning a meeting with Deans and APROC to discuss APR processes, deans' role, etc.
     - Institutional Effectiveness Submission: draft discussion
     - Some operational issues of funding, budget, tracking past Year 1.

2. **Discussion**: Institutional Effectiveness Report to IEC. Members offered some feedback on current report.
   Suggestions:
   1. adding an "achievement" to the Integration with Assessment: that APROC has ensured all programs participate in assessment planning through the APROC question for 2018-19.
   2. Adding a "challenge" to clarify that "systems and structures for widespread support for direct (artifact scoring) as well as indirect (retention/success measures) is required long-term." Faculty conversations are happening but uneven development campus-wide, and uneven tracking of improvements related to assessment findings. To integrate assessment, resources for synthesizing findings is required; what structural mechanism will support summative connection between course-level and program-level assessment of SL and long-term institutional improvements?"
   3. Add to "Looking Ahead" in Section 3. Need to work out a long-term timeline/map of all programs stepping onto Years 1-5 such that the system isn't overloaded down the line (when up

to 20 programs might be stepping on Year 1 at the same time. Adding a "Year 0" was one possibility.

3.   **Discussion**: Update on new faculty/student survey instrument. (Kate, Cathy) Didn't get to this agenda item, but Cathy, Kate, Anne, Ian Coronado and Molloy Wilson discussed the possibility of "confidential" surveys for student data. Will discuss again at next meeting.

4.   **Discussion**: APROC is curating a set of resources for PRCs to consult for use in Implementation Plan development. At issue: need for broad consideration of college-wide and state-wide environments/impacts in developing some program goals/actions. Didn't get to this agenda item. Will discuss at next meeting.