

Academic Program Review Oversight Committee Meeting Notes

DRAFT

June 9, 2015

In attendance: Anne McGrail, JS Bird, Sharon Hagan, Kevin Steeves, Christina Howard, Rosa Lopez, Deb Hupcey, Jennifer Steele, Dennis Gilbert, Kevin Lewis, Kate Sullivan

1. Introductions
2. Overview of APROC Guidelines and Related Documents

See handout

Questions & Answers:

Q: Who decides what the organizational units are?

A: Divisions will decide this, with the APROC assisting as needed.

Q: How were programs selected for 2015-16?

A: There was an informal process of recruiting programs during the 2014-15 development/pilot year. Additional programs were identified to round out the 2015-16 cohort in order to assure the administration of adequate interest and support. *Dennis will send the list to the committee.

Q: Is there a draft for the self-study?

A: Yes, there is a draft created by the workgroup that serves as a general framework and template: <http://www.lanecc.edu/deptplanning/process-and-guide>. We will need to create a subcommittee of the APROC to further refine this and other resources.

Q: How will we determine which programs will participate in the next cycle?

A: We need to develop criteria and solicit volunteers. The planning workgroup identified an initial inventory of academic programs: <http://www.lanecc.edu/deptplanning/program-list>. Separate structures are in place to support college services and student services programs.

Q: Will there be timelines and deadlines? What is the APROC role in supporting the work moving forward?

A: We learned from the pilot groups that they really appreciated (and needed) check ins from the support team. We need to determine how to best structure support, while also ensuring that we aren't micro-managing.

Q: What is our decision making model?

- Need to discuss at fall meeting

3. Next Meeting

The group agreed to have a retreat in September before school starts, after September 9 to flesh out the pieces needed to support the work for the coming year. Anne will send a Doodle.