

Notes from APROC Meeting, 5/11/17

Attendees: Christina Howard, Kevin Steeves, Tammy Salman, Dennis Gilbert, Anne McGrail, Tammie Stark

TOPICS:

1. **Announcements:** APR presentation to the Board was positively received. Board members expressed an interest in receiving a copy of a complete program review report.
 - a. Anne stated she would provide a report to Board members.
 - b. Dennis and the group seemed enthused about the role of APROC because it's gaining ground as a faculty-led process with structure, support, track record and board interest.
2. **Alignment Discussion:** Continuation of the discussion about the upcoming meeting in June, initiated by Dawn DeWolf, about "alignment" with planning and functional groups. [Recall the APROC Meeting Notes, 4/27/17, "ASA will be convening a meeting to review structures and processes related to program review implementation plans, one-time funding, etc."] Questions raised included:
 - a. Which groups? IEC, Learning Council, Accreditation, Budget.
 - b. Definition of "alignment?" Does it mean how and in what ways do we work with other groups? What are the overlapping timelines, operational steps, strategic directions?
 - c. Members felt there were unanswered questions and uncertainty about the goal of the meeting.
3. **APROC Charter:** review of the document with goal of a final draft as soon as possible.
 - a. Dennis provided a page of suggestions for consideration.
 - b. Content should include purpose, decision making, membership terms, membership selection process, committee responsibilities, while supplemental information (members, roles and responsibilities of members, measures of success, foundational documents, etc.) should be pointed to via links to the website.
 - c. Membership should include APROC Coordinator as an ex officio, non-voting member. Member list should include Tammie Stark, as APROC Coordinator.