

**Agenda APROC Meeting**  
**Thursday, February 14, 2019**  
**1-2 PM**  
**Center 430, Center for Teaching and Learning**

**Context Setting for Annual APR Process Assessment**

(Thursday, Feb 28, 2019)

1. Introductions and Meeting Purpose (Dennis & Kate) 1:00-1:05

Highlight successful practices from similar meetings in the past. Problems identified and solutions found.

2. Overview: 2018-19 Self-Study Inquiry Questions, Themes 2018-19 (Leads) 1:05-1:10

3. Process for collaboration between APR and Assessment (All) 1:10-1:30

Spend some time on how the APROC question has solved the issue of assessment alignment with APR.

3. Conversation focus: Using the ACCJC Rubric for Program Review to improve APR processes (Leads and All) 1:30-1:40

4. Charter updates (All) 1:40-1:55

- Faculty-led focus important to maintain for success of APR process
- Leadership Team Model important:
- Continuity, sustainability, effective management of a large, complex task.
- Discuss ongoing need for coaching—reassignment time has been key for effective coaching. Reassignment time for coaching should be written into long-term planning.
- Also key to coach on how to coach: focus on inquiry-based questions and answers (not just a description or aspiration). Useful area of exploration has been trying to figure out the relationship between the data in standard data package and the data required for understanding programs and planning for futures. (Kate's note/comment: may need assistance with administering surveys using the COW)

4. Wrap-up and next steps (All) 1:55-2:00