

APROC Meeting Notes

December 1, 2016

In Attendance: Anne McGrail, JS Bird, Sharon Hagan, Tammy Salman, Dennis Gilbert, Christina Howard, Kevin Steeves, Rosa Lopez, Kate Sullivan, Jennifer Steele

1. Announcements

Need to schedule a worksession

Some items to work on:

- Hybrid programs (e.g. library and counseling)
- Adapting the AAJC APR Rubric for Lane's processes and progress in implementation
- Charter Draft (Third Reading, *focused question*): Clarify language around "membership."
- Evaluating PRC Reports: APROC's quality assurance role

2. LCCEA MOA and Bargaining

Jim has sent out a second draft of the document they are currently bargaining

We need to be sure we include all of the agreements we made into our APROC charter

Q: How does APR relate to Learning Council and its role in academic policy?

Consider creating a subcommittee to draft the charter

3. 2016-2017 APR Questions: comments before sending to AMTs

Questions about department planning and its relationship to program review.

See www.lanecc.edu/deptplanning. Need to clarify sequencing and roles with Deans.

Dance questions are right-sized and Bonnie and Christina are moving forward

Anne worked with Matt and Hisao in Music using a google doc to right-size their questions

2D and Art History questions might be too broad. They are aligned, however.

Look at using subheads as questions, rather than detailing out the direction. Work with coaches to manage subhead scope.

AMT will have a tight timeline to turn around after receiving APR questions. It would be useful to offer assistance to AMT in formulating their questions. Tammy has been working on some drafts related to assessment-inquiry questions.

4. Future meetings

Kevin will help Jen with scheduling

Schedule workgroup meeting to prepare for January meeting

Regular meetings – TBD

Process Evaluation with Dawn DeWolf 2 p.m. – 3.p.m.

Late-winter check in with PRCs – will schedule two days (e.g. Thursday, Friday)

2nd week in May: Spring PRC Presentations/Roundup – will schedule two days (e.g. Thursday, Friday)

In-service day – executive summary for each completed review

Jen will get more information about what the board is looking for re: report outs

5. First Implementation Plan Approved: PTA

Template worked well

Barrier was getting a timely appointment with AMT group; took 4 weeks

Great conversation with AMT group regarding timelines, priorities and hours

Implementation was approved last week

6. Miscellaneous

Questions about how funding requests are prioritized. Jen will research

Need to do a self-assessment and planning in advance of the January process check in and also to communicate substantive progress

7. Report on Chemeketa PRC Visit > Deferred to next meeting