

APROC Meeting Notes

November 20, 2015

In attendance: Anne McGrail, Deb Hupcey, JS Bird, Christina Howard, Dennis Gilbert, Sharon Hagan, Jen Steele

1. Announcements/Minutes approval from Oct

2. Scheduling Winter-Spring term meetings

Fridays, January 8, February 12, March 11, noon to 1 p.m.

Jen will try to reserve the Boardroom

Jen will send out a GroupWise appointment

3. Check-in with Programs and Coaches:

MOA coaches Christina and Sharon met with MJ, Al King and Kelly Collins. The coaches wanted to ensure shared understanding of the MOA program review process with the unique situation of the MOA curriculum redesign initiative. Agreement that faculty (Kelly) will lead the program review and all MOA faculty will be able to participate. There are considerations with the hire of a new MOA faculty coordinator concurrent with this work.

Suggestions: define process and criteria for scheduling review, bring both coaches to high level meetings with administrators, need to continue conversations with leadership about the place and role of program review and the evolution of the work of the group

Question: should new programs requests come to the APROC prior to coming to the degree requirements committee?

Physics: Faculty have defined their three questions for in-depth investigation and are ready to pass them on to APROC to engage the AMT to add their 0-2 and then APROC to add up to 1. The group discussed an outline of the elements of the review. They could use some advice on how to gather feedback from all stakeholders.

Electronics: Dennis met with Terry Dale and was in email communication with JS. Terry is intent on continuing on with the process even if there is no release time.

Drafting will start back up in winter

Anne has met with ALS and CIT and both of them are well on their way.

Susan has recruited ALS FT faculty to participate

CIT has two tracks: programming and networking, but there are subprograms within each area

4. Report to NWCCU (Accreditors) in response to Program Review Recommendation

The college is required to provide responses NWCCU's recommendations on program review and other subjects in an ad hoc report due February 2016. [\[see Google doc\]](#)

Initial feedback from group: Need to go up to a 30,000 foot view and tell the story. Mission-critical importance of the work, story of how it came to fruition at Lane. Current draft is too focused on operational aspect. Graphic does not adequately convey continuous, cyclical nature of the work.

Next steps: Anne will work with Ce to redraft the narrative and will let the group know when it is available for review and comment.

APROC members are welcome to provide feedback on the original draft by adding comments to the [Google doc](#)

5. *New Discussion Item: Recruiting and planning for 2016-17 programs (process)*

Suggestion: reach out to the Executive Team and ask if there are any programs that they have a sense of urgency

Add to the APROC agenda for January

6. *New Discussion item: SoTL*

The Scholarship of Teaching and Learning (SoTL) and Program Review. How can APROC influence whether/how programs are thinking of SoTL? SoTL as a lens for programs' questions as part of assessment, curriculum development and faculty development work?

Suggestions: coaches can talk to review teams about including SoTL in their inquiry, also APROC can consider putting this forward as their one item for in-depth consideration as appropriate

7. *New Discussion item: Connecting APR to college planning and resource allocation*

Add to the APROC agenda for January