

APROC Meeting Notes

October 5, 2017

In Attendance: Kate Sullivan, Dennis Gilbert, Kevin Steeves, Anne McGrail, Jennifer Steele, Tammie Stark, Christina Howard, Tammy Salman, Sharon Hagan, Rosa Lopez

Announcements

- Composition Program has joined APR – Gina Szabady is lead. Christina will be the coach. Anne and Christina will co-coach Human Services.
- ALS has submitted their draft PRC report
- 3D Art is discussing Ceramics/Sculpture program review viability
Raises issue of principle. Arguably one discipline (3D), but the two elements are quite distinct. There is one faculty member in ceramics, one in sculpture, and one split between the two. Could consider one program review with two releases. Might set a challenging precedent.
 - Action Item: ask the 3D faculty to come to APROC to discuss the issue and connect to guiding principles
- Fall kickoffs: October 12 from 1-3 and October 13 from 12-2 in 19/239
- APROC members have shared drive access. Docs are all in Shared Drive
- The standard data package will be released next week. It will be posted online and introduced at the kickoff. This data package is available to all college employees to support planning, inquiry, and program review.

Data drop in sessions for Q&A with IRAP and budget office staff:

Wednesday, October 18, 10-11:30

Friday, October 20: 2:30-4

Thursday, October 26: 1-2:30

Thursday, November 2: 9-10:30

All sessions will be held in CEN 219

- DAPR database update: The database is immediately available for testing. Let Tammie know if you are interested. PC based.
Yes for all APROC members. Start with read only access.
Tammie will provide examples of reports that are available.
- Dennis has prepared an outline of how PRCs could incorporate Scholarship of Teaching and Learning in their review and implementation planning.

Preparing for Accreditation Visit October 24

Please be sure to read the mid-cycle report which is available online on the accreditation website.

The response to the program review recommendation is in the addendum.

Anne will see if there is a pre-prepared list of questions that will be asked.

Preparing the IEC Report

See template.

Anne will pull narrative from the mid-cycle report and develop the progress report from the work we did at the retreat using the AJCC rubric for assessment of program review processes. Another source will be the answers to the APROC question posed to review teams.

Ideas for Looking Ahead, Section 3:

- Connect with Learning Plan
- How can Program Review inform more visionary work at the college?
- How do we connect innovations and other improvement efforts across programs?
- Define and understand relationship with IEC
- Supporting programs in years 2 through 5

Implementation Planning happening this month:

Using the Planning Template – see draft

- How do we maintain the vision and aspirational goal elements as well as the necessary [reductive] content of the implementation planning template?
 - Consider using goal attainment scale methodology. Christina will send some information to APROC.

Guiding programs in planning for Assessment → deferred to next meeting

Coaches' role in helping PRC leads developing plans → deferred to next meeting