

APROC Meeting Notes

October 14, 2016

In attendance: Kate Sullivan, JS Bird, Jennifer Steele, Anne McGrail, Sharon Hagan, Rosa Lopez

1. Announcements

- Anne will start distributing meeting minutes to the committee
- It is looking likely that 2D Art with JS as lead will join the 2016-17 cohort
- College Council update: Jim Salt asking about why the academic program review process wasn't brought to college council for approval. Jen reminded the council that she has regularly visited and apprised them of the evolution of the work and that there is a distinction between institutional planning and policy (governance purview) and department level planning (not governance purview). Jen offered to have Anne come to the council to provide an update on APROC.
- Need to work on developing an APR communication plan
- Will schedule ASA/APROC Joint Review meeting early winter term

2. APR Updates: 2015-16 and 2016-17

- Susan Reddor and Anne met yesterday. They have done a lot of work. Will give Anne their self study by October 28. Anne will give them feedback within the week. We'll then find an external reviewer. They are still waiting on information from IRAP (request submitted in June)
- CIT Networking and Programming. Anne sent letters to leads.
- Drafting – external review on October 20
- ECE – Jean will be gone for the rest of the term. Anne will talk with Phil.
- MOA will finish by the end of fall
- Christina and MJ have an implementation planning meeting for PTA.
- Do we have a structure for the implementation plan? We will ask Christina and MJ to test drive the form Anne has developed.

3. APROC Charter and Goals and Membership (2 open slots currently in APROC)

- Consider changing Liaison to ASA to Director of Strategy and Planning
- Consider changing classified career/workforce planning to faculty Pathways Coordinator (someone with curriculum experience and an equity lens). Anne will draft language. Need to decide if we should replace this with a 3rd classified position

4. Budget for APR: External Review costs, honorarium, catering etc.

See pro forma

Goal is to refine the budget and description of chair and coaches duties by mid-November. Faculty position requests due November 21.

Anne will put some ideas together.

5. Program Definition

See attachment. Will be sent to Deans & Directors shortly

6. Coaches 2016-17

Need to identify coaches for 2016-17 cohort.
Anne will solicit volunteers

7. Upcoming APROC Events:

- Fall APR Orientation Thursday Oct 20 1-3 and Friday Oct 21
- Dean's Workshop on Inquiry Model of APR – date TBD
- Spring APR Faculty Progress Reports and/or Spring Open APR Forum: Discoveries and Challenges - date TBD

8. Winter and Spring APROC Meetings: Times to Meet for Full Participation of Members

Fall meeting dates:

Thursday, November 3, 11 – noon. **Moved to 7/107** (as close as we could get to building 10, where JS is teaching)

Thursday, December 2, 11 – noon. **Moved to 7/107** (as close as we could get to building 10, where JS is teaching)

Need to work on Winter and Spring dates.