

## 5.4.2021\_APROC Monthly Meeting Minutes

**Participants:** Sullivan, Gilbert, Blaine, McGrail, Knighten, Thomas, Svoboda, Ball, Salman, Howard, Mathers

[4/6/2021 Minutes--approved](#)

### **Cohort Status/Challenges**

- Update on cohort status for 2021-22; Much shuffling due to pandemic, retirements, etc.
- Kate will query the 2019-20 cohort about the possibility of postponing the spring round-up until fall 2021 and report back and then ask Paul. [Kate's note: moved to fall]

### **Planning for Process Review Retreat--Fall 2021**

- Need to discuss mechanisms to respond to delays/programs getting off cycle (Anne's phrase, "predictable, irregular events")--annual process review.
- Also need to revise APROC question (sunset the assessment focus and develop new question)

### **Shift to 6-year cycle--provisionally approved by Paul Jarrell**

- Fields of Study/Transfer will have a five-year cycle + a year zero; CTE will have 6-year inquiry cycle with bi-annual reporting requirements TBD [Kate's note: some reporting every year; some every two; some every three]
- Shifting to a six year cycle (and the attendant year zero may allow us to be more mindful about when programs step into the second cycle, moving forward)
  - College needs a master schedule of which CTE programs go through accreditation in a particular year & how long each program's cycle is
  - Need a master schedule of which programs send yearly updates/reports to accreditors, when in the calendar year each program reports out to accreditors, what data metrics are required, and what the college does with reports that are shared with them
  - Patrick will reach out to admin support in health professions (Carla) about what's entailed in assembling these yearly reports (resources, processes) [kate's note: still in process as of 10/21]

### **IT Concerns moving forward**

- The mid-year check-in for the 2020-21 cohort revealed centrality of collaboration between IR and APR programs undertaking the self study year. Kate will share the [report](#) with Paul Jarrell
- Kate will share the synthesis report from the faculty data survey (administered winter 2021) with Paul Jarrell
- IR staff indicated that consultation with IR is a necessity for programs

- Patrick mentioned that one thing that might happen with Tableau is to assemble data reports that are meaningful in ways the standard data package isn't. (Not discussed in the meeting today, but APROC shared a list of questions that could lead to possible metrics for Tableau with Richard in June 2020 and did not get a response from him. Here's a [link to a draft of questions/data foci](#) derived from APR inquiry questions and conversation program leads had with IR
- FYI: state is shifting to EMSI as a data source and away from Burning Glass [Kate's note: EMSI and Burning Glass have merged]

### To do at the June Meeting

- Set dates for AY 2021-22

### 5.4.2021\_APROC Agenda

#### [Zoom Link](#)

- A. Updates on Cohort Status + Upcoming Events (listed Below)
    1. [Table](#) that indicates originally scheduled date/reasons for delaying
  - B. Discussion Items:
    1. Six-Year Cycle [Proposal](#) (look at the 2nd tab, "Six-Year Cycle")
      - a) [Discussion of Wayne State's Model for Integration of APR and Assessment of Student Learning](#) (Anne, Tammy, all; report from Tammy, Matt, Patrick, Kate--subcommittee conversation)
        - (1) [Overview of Presentation](#)
        - (2) [Wayne State's Presentation](#)
  - C. Possibility of delaying Spring Roundup 'til fall (only 3 programs--Energy Management, ESL, and Nursing will have hosted an external peer reviewer by the 5/20 & 21 deadline; Languages, Health Education, and Dental Assisting will have completed the EPR by fall)
  - D. Access to IR moving forward
- II. [Continuing Business](#)
- A. Report Out on Self-Study, Mid-Year Check-In; here's the [report](#)
  - B. Upcoming Events
    1. CTL Session, 5/5, 2-3--Who is attending? Here is the [link](#)
    2. 2019-2020: Spring Roundup (All): 5/20 & 21 [Kate's note: postponed until Fall 2021]
    3. Pre-on-boarding 2021-22 Cohort (Kate, Molloy): 5/13 & 14
    4. Burning Glass Workshops:
      - a) W, 5/12, 1-2

- b) F, 5/14, 2-3
- c) T, 5/18, 11-12

C. Updates on Cohorts

**1. 2019-2020 Cohort**

- a) External Peer Review Completed: Energy Management
- b) External Peer Reviews Scheduled or in Process of Scheduling: Nursing, ESL, Language:French/Spanish, A & P + Bio
- c) External Peer Reviews Delayed until Fall 2021: Health Education, Dental Assisting, possible Languages
- d) APR delayed/suspended: PE

**2. 2020-2021 Cohort**

- a) Delays due to retirements: Aviation Maintenance; HIM
- b) Questions Submitted--all teams
- c) Summer Work Plans:
  - (1) Energy Management/Report Work--IST
  - (2) Flight Tech--Data generations/survey work/report writing
  - (3) Diesel--data generation/analysis--EPReviewer, if possible
  - (4) Fabrication & Welding--data generation/analysis/report writing
  - (5) Fitness & Lifestyle Specialist--surveys/data generation/writing writing
  - (6) Health Ed--Report Writing
  - (7) Automotive--report writing/surveys/EPReviewer
  - (8) EMT-Paramedicine--Report Writing/data analysis

**3. 2021-2022 Cohort--lots of shuffling**

- a) Confirmed
  - (1) History
  - (2) Music
  - (3) Anthropology
  - (4) Psychology
  - (5) Sustainability (Hybrid)
  - (6) ECE (2nd)
  - (7) Flight Technology
  - (8) PTA (2nd)
  - (9) MA
  - (10) HIM (2019-2020; 2020-21--delayed because of accreditation and then because of retirement)
- b) Tentative
  - (1) Sociology
  - (2) Aviation Maintenance
- c) Postponed?
  - (1) ALS

- (2) MATH-Transfer
- (3) MATH-CTE