

AGENDA
APROC Monthly Meeting
3.2.2021

Present:

1. **Approve Minutes** from 2/2/21 meeting. **Approved.**
2. Still waiting for a meeting with Paul and Marge and Patrick
 - a. Will be scheduled by the end of the month (PJ)
3. Upcoming APROC events; context for APR Chairing
 - a. *Year-one check-in with the 2020-21 Cohort: April 22 & 23
 - b. *Spring Round Up with the 2019-2020 Cohort: May 21 & 22
 - c. CTL Symposium: Information session & showcase of accomplishments (don't have a date, yet) [Kate's note: Kate presented to a small cohort about the history of APROC, its role, and how the process works]
4. Catching Up after this year's late start/dealing with COVID delays:
 - i. Spring (selecting dates for)
 1. Workshop on using surveys for data gathering;
 2. Workshop on Burning Glass usage
 3. Preview of APR:
 - ii. Spring & Summer: We are scheduling external peer reviewer visits for the 2019-2020 Cohort: some of the 2020-21 cohort will be working on their synthesis and report-writing [Kate's note: Energy Management and ESL held their EPRs]
 - iii. Summer:
 1. Assisting 2019-20 group with poster session
 2. Data Synthesis & Report writing for 2020-21 cohort (Diesel, Commercial Unmanned Aerial Systems, Fabrication & Welding, HIM,
 3. Work with 2021-22 cohort if they want to get a jump on working with IR
 - iv. Fall Term 2021:
 1. external peer reviewer visits for the 2020-21 cohort
 2. on-boarding for the 2021-22 cohort
 3. poster session for the 2019-2020 cohort.
 - v. Winter 2022
 1. IST meetings for the 2020-21 cohort
 2. *mid-cycle check-in for the 2021-22 cohort
5. SmartSheet beta-testing--last two weeks of the term --delayed